APPLICANT NAME: _____

CITY, COUNTRY: _____

International Leaders in Education Program (ILEP)

A program of the Bureau of Educational and Cultural Affairs (ECA), U.S. Department of State, and implemented by IREX (International Research and Exchanges Board)

2012 INSTITUTIONAL SUPPORT AND REFERENCE FORM

This institutional support and reference form is to be completed by your supervisor at the school where you are employed. The form is to be signed.
An English translation should be provided if the form and reference letter are not written in English.

To be completed by the applicant:

Name of Applicant: _____

Name of Supervisor: _____

Job Title of Supervisor: _____

Name of School: _____

Address of School: _____

Telephone of Supervisor: _____

E-mail of Supervisor: _____

The International Leaders in Education Program (ILEP) provides international teachers with unique opportunties to develop expertise in their subject areas, enhance their teaching skills and increase their knowledge about the United States. ILEP consists of a semester-long non-degree, non-credit academic program at a U.S. University including course work in teaching methodologies, lesson planning, teaching strategies for the home classroom environment, teacher leadership and the use of computers for internet, word processing and tools for teaching. ILEP will commence in January 2012 and conclude in May 2012 and will include an internship at a U.S. secondary school to engage participants with U.S. teachers and students. ILEP program alumni are eligible to apply for small grants upon their return home. These grants can provide resources to conduct teacher training workshops or other activities that share the teacher's experiences in the U.S. and contribute to the growth of their home education communities.

To be completed by the supervisor:

1. Which of the following characteristics does your teacher demonstrate?

- ☐ Tolerance
- ☐ Respect
- ☐ Outspokenness
- ☐ Care for students
- ☐ Promotion of new ideas
- ☐ Passion for teaching
- ☐ Team-Work
- ☐ Leadership
- ☐ Flexibility
- ☐ Positive reputation

APPLICANT NAME: _____

CITY, COUNTRY: _____

2. In the space provided below please write or type a recommendation letter expressing why this teacher should participate in the ILEP program and how you think both the teacher and your school would benefit. What teaching skills and professional characteristics distinguish this teacher from other teachers in your school?

APPLICANT NAME: _____

CITY, COUNTRY: _____

2012 International Leaders in Education Program (ILEP)

A program of the Bureau of Educational and Cultural Affairs (ECA), U.S. Department of State, and implemented by IREX (International Research and Exchanges Board)

_____ (School Name) is pleased to participate in the International Leaders in Education Program (ILEP), funded by the U.S. Department of State's Bureau of Educational and Cultural Affairs and administered by IREX (International Research & Exchanges Board), in the event the representative of the institution is selected for participation in the program.

_____ (School Name) will provide assistance to its representative throughout the program duration by supporting and allowing Ms./Mr. _____ to participate in 5 month ILEP program activities in the United States in 2012. I understand that program activities will include a professional development program at a U.S. university, including coursework and intensive training in the following: teaching methodologies, lesson plan development, and teaching strategies for diverse school environments, educational leadership, and the use of computers and the Internet as teaching tools. The program will also include an internship at a secondary school to engage participants actively with American teachers and students.

Ms./Mr. _____ will be granted leave:

- ◯ **with pay**
- ◯ **without pay**

during this time and will be re-instated upon his or her return to the school.

I recognize the importance of this project in the advancement and development of our school's teachers and look forward to the applicant's participation in the program, if selected.

Name of School Director_____

Signature of School Director_____

Date _____